

These minutes were approved by the Torrington Board of Education on February 28, 2018.



Torrington Board of Education

SUSAN M. LUBOMSKI
ASSISTANT SUPERINTENDENT

DENISE L. CLEMONS
SUPERINTENDENT

Budget Committee Meeting Wednesday, January 10, 2018, 6:00 p.m. 355 Migeon Avenue

1. Call to Order – 6:01PM
2. Roll Call – Ms. Cappabianca (chair), Dr. Brogis, Mr. Kissko, Ms. Hoehne, Mr. Maniccia, Ms. Spino
Teacher Members: Jason Lafreniere
Administrators: Ms. Clemons, Ms. Bradshaw-Hill, Ms. Schulte, Ms. Lubomski, Mr. Bascetta
3. Approval of Agenda – Ms. Cappabianca motion, Dr. Brogis second
4. Discussion Items:
 - a. Monthly Financials – The district will receive \$549,000 in Alliance Funds. Ms. Clemons is allocating for coaching, a bilingual liaison, alternative programming at THS, and a Learning Center.
Overages: Tutors-Homebound and Sped Explorations-These are special education line items that increased.
A question was asked about the Expulsion Program cost: The Access Program cost run by EdAdvance is \$20,000 for each expulsion. The cost includes a different teacher for each content area as mandated by the state, including PE.
 - b. Budget Transfers – none
 - c. Student Activities – Request to enlarge font for next packet.
 - d. The Center for Dance Arts Reimbursement – The middle school stage wasn't ready for the dance recital. The parents had to clear the stage for the dance recital to occur. Ms. Cappabianca said we have to make sure we have procedures in place. Her suggestion was to establish a contact number of a custodian who would be available for person using our facilities for each event. Ms. Clemons requested the Director of Facilities make contact prior to the event as part of community relations. A custodial fee reimbursement to the Center in the amount of \$306 was suggested. This proposal will be presented to the full board.
 - e. Developing 2018-2019 Budget – Ms. Clemons has asked administrators from each site for a 0%, 1% and 2% budget proposal. There is still not a final budget number for the 2017-2018 school year. Regarding the \$417,000 reimbursement that was requested by the City, the District and City are still working on this. Minimal savings would occur from

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closing East School. The Ad Hoc Committee, which is addressing the plans for closure, is open to the public.

- f. Facilities Repair – Mr. Bascetta distributed and reviewed the Emergency Unanticipated List of Repairs to date. Mr. Bascetta will bring oil and gas prices and expenditures to the next meeting. Dr. Brogis asked if the heating could be modulated on the weekends. Mr. Bascetta noted that the districts does adjust the heating. Ms. Cappabianca requested that Mr. Bascetta separate the expenses into over and under \$10,000, what is being proposed, what is partially complete and the suggested solutions/repairs. The board needs to be informed of the expenditures over \$10,000.
5. Action Items:
 - a. Monthly Financials – Dr. Brogis made the motion, Ms. Cappabianca seconded.
 - b. Budget Transfers – Dr. Brogis made the motion, Ms. Cappabianca seconded.
 6. Approval of Minutes – December 13, 2017, approved with amendment: Add Ms. Hoehne, Mr. Kissko, Ms. Bradshaw-Hill: Dr. Brogis motion, Ms. Cappabianca second.
 7. Comments for the Good of the Order – Dr. Brogis questioned the when the budget process might begin. Ms. Clemons said that there is so little funding for next year, it won't be a problem.
 8. Upcoming Agenda Items:
 - a. Monthly Financials
 - b. Budget Transfers
 - c. Ad Hoc
 - d. Transportation
 - e. Gas and Fuel Projections
 - f. Projections on Expulsion Costs
 - g. Timeline for Budget 2018-2019
 9. Adjournment – Dr. Brogis motion; Ms. Cappabianca second. All in favor. Meeting adjourned at 7:34PM.