

These minutes have not yet been approved by the Torrington Board of Education.



## Torrington Public Schools

SUSAN B. FERGUSSON  
INTERIM ASSISTANT SUPERINTENDENT

SUSAN M. LUBOMSKI  
INTERIM SUPERINTENDENT

### **Budget Committee Meeting Wednesday, October 10, 2018, 6:00 PM 355 Migeon Ave. DRAFT Minutes**

1. Call to Order: 6:04PM
2. Roll Call: Board Members on Committee: Mr. Maniccia (Chair), Mr. Kissko, Mr. Corey (Absent) Ms. Hoehne (Alternate)  
Board Members Present: Ms. Cappabianca, Ms. Spino, Mr. Eucalitto  
District Administrators: Ms. Lubomski, Ms. Forzano, Ms. Perzan  
Also Present: Ms. Labbe, Ms. Mangan, Mr. Lafreniere, Ms. Todor
3. Approval of Agenda: Motion made to amend after 4a. to Administer Oath to the new Board member Ms. Todor by Mr. Kissko, second by Ms. Spino. All in favor.
4. Approval of Minutes: Motion made to amend the minutes to reflect Mr. Corey (Absent) at budget Meeting September 12, 2018 made by Mr. Kissko, second by Ms. Hoehne. All in favor.
5. Oath of Office: Oath administered by Ms. Hoehne
6. Public Participation: Agenda 7d. Ms. Mangan spoke on behalf of substitutes', both teachers and paras, competitive pay in order to meet the need for substitute for coverage district wide.
7. Discussion/Next Steps:
  - a. Monthly Financials  
Multiple line items need clarification, i.e., 5340 – SPED, Delta T Subs: break into line item detail.  
Conversation continued regarding substitutes and paras, suggested conversation be held at the Personnel Committee Meeting.  
Regarding Special Education: Professional development on training staff, so we can provide other options in our district. Build programs around each individual child's needs. Outreach with the state has promised support in helping with the changes needed to reduce the special education identification percentage.
  - b. Student Activity Fund: Mr. Duva is working on these accounts. The principals need to review the overall remaining school accounts.
  - c. Capital Report: Mr. Bascetta reviewed the meeting with the Mayor on the Capital Reserve Account. There was a request to ensure that the full amount approved by the BOF and the City Council also be stated on the budget report including the reimbursement rates. The State just opened the portal for applications for payment. Mr.

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Bascetta and Ms. Lubomski will be going to the State for training on data entry for School Construction Grants at the end of the month.

- d. High School Maintenance: Mr. Bascetta presented the status of maintenance needs at the high school. Need to improve and maintain infrastructure. Summer project: Due to corrosion on the pipes, which were not easily accessible, there was a leakage in a section of one wing. The water to the whole building had to be shut off. Portable toilets had to be placed on campus. Mr. Bascetta also shared a picture of the sprinkler system. The estimate to fix the pipe was \$2,000. The sign is being replaced with the addition of a 360 camera.
  - e. Substitute pay: We are not competitive at \$75, surrounding district numbers are higher. Need to look at Kelly contract.
8. Comments for the Good of the Order:  
Jason Lafreniere asked if we can post the Alliance budget on the website.  
Mr. Eucalitto: Asked if the Budget Sub-Committee can work with the Personnel Sub-Committee.  
Mr. Maniccia agreed.
9. Items for Next Meeting:
- a. Monthly Financials
  - b. Student Activities
  - c. Capital Report
  - d. Substitute Pay
  - e. Maintenance (Ad Hoc report)
  - f. Central Office move to City Hall
  - g. SPED Services/Facilities
  - h. Copier contract
10. Adjournment: Mr. Eucalitto made a motion to adjourn the meeting, second by Ms. Hoehne. Meeting adjourned at 8:11PM.