



## Torrington Public Schools

SUSAN FERGUSSON  
INTERIM ASSISTANT SUPERINTENDENT

SUSAN M. LUBOMSKI  
INTERIM SUPERINTENDENT

### **Budget Committee Meeting Tuesday, June 26, 2018, 7:30PM 355 Migeon Avenue**

Board Members on Committee: Mr. Maniccia (chair), Mr. Vergaro, Dr. Brogis, Mr. Corey

Board Members Present: Mr. Maniccia (chair), Mr. Vergaro, Ms. Cappabianca (7:58pm), Ms. Hoehne (7:58pm), Mr. Kissko (8:20pm)

District Administrators: Ms. Fergusson, Ms. Forzano, Ms. Schulte, Mr. Bascetta, Ms. Lubomski (7:58pm)

1. Call to Order: 7:32PM
2. Roll Call: Mr. Maniccia, Mr. Vergaro
3. Approval of Agenda: Mr. Vergaro motioned, Mr. Maniccia seconded with amendment to remove item 5b and 6b from the agenda; All in favor.
4. Approval of Minutes: No minutes to approve due to special meeting;
5. Discussion items:
  - a. Southwest Alternative Energy Proposal:

Mr. Bascetta reported on the details of the items to substitute for the Southwest Energy Loan. Forbes will receive 20 cafeteria tables, Torrington, Southwest and Vogel will get replacements tables. We can repurpose some of the tables as desks in other schools due to the size; AC Upgrade at the HS as a result of moving the IT Department into the technology wing; Guidance area off media center – HVAC needs to be rebalanced; Purchase additional 40 units (distributed among all schools) to increase security within schools;
  - b. Bus Contract:

Ms. Forzano reviewed the special education RFP results. She provided all the companies who submitted bids and noted the ones with the lowest bid in each area; Mr. Vergaro expressed concern that some of the low bidders stated that they did not have the ability to take additional students; Mr. Maniccia indicated that Cardinal was low bidder on 6 of the runs; EdAdvance was the lowest bidder on most of the runs and had no restrictions on adding students; Ms. Forzano recommends contract to EdAdvance with first right to refusal, contracts to lowest bidder in each run; Most of Cardinals bids had the restriction of not adding additional students; It is a total of 5 bids; Ms. Lubomski proposed other solutions between Oak Hill and Avon; Ms. Capabianca asked if we know the hiring process for hiring for Cardinal? Ms. Forzano will look into this.

Ms. Forzano reviewed the RFP for the regular education bus contract; The board expressed concern that we only received one bid; Ms. Capabianca stated there was a larger issue of the unfair bidding practice; We can work on the routes and the number of busses;

These minutes were approved by the Torrington Board of Education on August 22, 2018.

Mr. Vergaro asked if this contract was in line with our current budget; Ms. Cappabianca stated that we will have a savings. Mr. Vergaro asked if we have provision that we can adjust our enrollment numbers? Mr. Forzano stated that we do have that provision to be able to adjust in January;

6. Action items:
  - a. Southwest Alternative Energy Proposal – Move to full board.
  - b. Bus Contract – Move to full board.
7. Comment for the Good of the Order: Ms. Cappabianca advised that we were able to get the high school sign donated; companies will be recognized at the next board meeting; sign is a digital sign;
8. Upcoming Agenda Items:
  - a. July 11<sup>th</sup> possible meeting
9. Adjournment: Mr. Vergaro motioned, Mr. Maniccia seconded; All in favor. Meeting adjourned at 8:41 PM.
10. Next Meeting: June 27, 2018, 6:00PM