

These minutes were approved by the Torrington Board of Education on May 23, 2018.



## Torrington Board of Education

SUSAN M. LUBOMSKI  
ASSISTANT SUPERINTENDENT

DENISE L. CLEMONS  
SUPERINTENDENT

### **Policy Committee Meeting Wednesday, May 2, 2018, 7:00 p.m. Southwest School**

Board Members: Ms. Hoehne (chair), Mr. Kissko, Ms. Spino, Mr. Vergaro, Ms. Cappabianca, Mr. Corey  
Administration: Ms. Lubomski, Ms. Fergusson, Ms. Theeb

1. Call to Order-7:24PM
2. Roll Call
3. Discussion
  - a. Changes in bus procedures for next year: The only significant changes: Expand bus stops and loops as well as school start and end times

Issues: waiting for students to come to bus stops; parent calls for bus switches at the last minute; returning students who have missed the bus

Next year: Review ridership in January and February

All agreed to use the Shipman model on Transportation, except the Hazardous Conditions section

Shipman's suggested changes will be sent to the committee members for review.

These changes will eliminate the need for Policy 2040.

A letter to parents reflecting the changes will occur once the policy has been approved. This letter could be included in the report card envelope at the end of the year as well as becoming a part of the beginning of the year packet.

Public Hearing procedures and protocols regarding transportation concerns will be established.

- b. Sale and disposal of books, equipment, and supplies: The committee agreed to allow the Superintendent or Designee to approve the disposal of goods. The Board would then be informed of the process and the overall items for disposal. The principal would present documentation of the disposal request. Digital representation could be used to catalog the items.

The items would have to be marked as discards in a manner determined by the Superintendent or designee.

The next step would be for Shipman to review the suggested policy changes.

These minutes were approved by the Torrington Board of Education on May 23, 2018.

Both edited policies will be presented on May 9<sup>th</sup> at 5:30PM.

4. Comments for the Good of the Order: None
5. Topics for Future Meetings:
  - a. Transportation-#6200- Finalize
  - b. Sale and Disposal of Books, Equipment and Supplies-#2020- Finalize
  - c. Naloxone Policy
  - d. Graduation Policy
6. Adjournment: Mr. Kissko motion, Ms. Spino second; all in favor. Meeting adjourned at 9:09PM